



# Corrective Action Request / 8D Form

<b>Supplier Name:</b>	<b>Issued By:</b>	<b>CAR #:</b>
<b>P/N:</b>	<b>S/N:</b>	<b>P.O. #:</b>
<b>Date Issued:</b>	<b>Date Due:</b>	<b>Comments:</b>

<b>D1: Form the Team:</b>			
<b>Team Member Name:</b>		<b>Function:</b>	
<b>D2: Define the Problem:</b>			
<b>Requirement:</b>			
<b>Nonconformity Statement:</b>			
<b>Objective Evidence:</b>			
<b>D3: Develop Immediate Corrective Action(s) / Containment Action(s):</b>			
<b>3 Cs:</b>	<b>Action:</b>	<b>Action Owner:</b>	<b>ECD:</b>
<b>Communicate:</b>			
<b>Contain:</b>			
<b>Correct:</b>			
<b>D4: Identify Root Cause(s):</b>			
<b>D5: Identify Corrective Action(s) (Permanent Action) (CA):</b>			
<b>Action:</b>	<b>Action Owner:</b>	<b>ECD:</b>	<b>Verification Method:</b>
<b>D6: Implement Corrective Action(s) (Permanent Action) (CA):</b>			
<b>Action:</b>	<b>Action Owner:</b>	<b>ECD:</b>	<b>Verification Method:</b>
<b>D7: Define and Plan Preventive Action(s) (Systemic Review) (PA) / Read Across:</b>			
<b>Action:</b>	<b>Action Owner:</b>	<b>ECD:</b>	<b>Verification Method:</b>

<b>D8: Recognize the Team / Follow-Up:</b>			
<b>Action:</b>		<b>Action Owner:</b>	<b>ECD:</b>
<b>Follow Up Assigned To:</b>		<b>Owner Signature:</b>	
<b>Comments:</b>		<b>Closed Date:</b>	

# Instructions on completing this form

<b>D1: Form the Team: (to be completed by supplier)</b>			
<b>Team Member Name:</b>		<b>Function:</b>	
<i>Identify team members who are part of problem solving activity</i>			
<b>D2: Define the Problem: (to be completed by Northstar)</b>			
<b>Requirement:</b>			
<b>Nonconformity Statement:</b>			
<b>Objective Evidence:</b>			
<b>D3: Develop Immediate Corrective Action(s) / Containment Action(s): (to be completed by supplier) (This section needs to eliminate or significantly reduce the effects of the failure mode on the customer)</b>			
<b>3 Cs:</b>	<b>Action:</b>	<b>Action Owner:</b>	<b>ECD:</b>
<b>Communicate:</b>			
<b>Contain:</b>			
<b>Correct:</b>			
<b>D4: Identify Root Cause(s): (to be completed by supplier) (This section needs to identify and verify all causes)</b>			
<b>D5: Identify Corrective Action(s) (Permanent Action) (CA): (to be completed by supplier) (This section needs to identify and verify corrective actions to eliminate failure mode's causes)</b>			
<b>Action:</b>	<b>Action Owner:</b>	<b>ECD:</b>	<b>Verification Method:</b>
<b>D6: Implement Corrective Action(s) (Permanent Action) (CA): (to be completed by supplier) (This section needs to define and execute an implementation plan for the corrective action(s))</b>			
<b>Action:</b>	<b>Action Owner:</b>	<b>ECD:</b>	<b>Verification Method:</b>
<b>D7: Define and Plan Preventive Action(s) (Systemic Review) (PA) / Read Across: (to be completed by supplier) (This section needs to modify systems to prevent recurrence of this and similar problems)</b>			
<b>Action:</b>	<b>Action Owner:</b>	<b>ECD:</b>	<b>Verification Method:</b>
<b>D8: Recognize the Team / Follow-Up: (to be completed by Northstar)</b>			

<b>Action:</b>	<b>Action Owner:</b>	<b>ECD:</b>
<b>Follow Up Assigned To:</b>	<b>Owner Signature:</b>	
<b>Comments:</b>	<b>Closed Date:</b>	